

**Regional School District 12
Board of Education
Policy Committee Minutes
June 15, 2015**

Call to Order:

The Board of Education Policy Committee Meeting was called to order at 6:07 p.m., on Monday, June 15, 2015.

Present: Alan Brown, Michelle Gorra (Chair) & Teresa DeBrito, Curriculum Director

Approval of Minutes:

Motion: Made by Alan and seconded by Michelle to approve the minutes of the Board of Education Policy Committee Meeting of May 18, 2015.

Vote: Unanimous.

Old Business:

1. Policy 3514 Business/Non-Instructional Operations - Loan of School District Equipment
CABE sent a form for the borrower to complete; additional waiver of liability language was added; policy will be presented to the board for approval with the added changes - previously approved

2. Job Descriptions
*Committee discussed removal of job descriptions from policies as it conflicts with Policy #2130
Policy Committee will also request that all current job descriptions be brought to the board
Any changes to job descriptions or hierarchy of administration would need board approval*

Motion: Made by Alan and seconded by Michelle to bring the following policies to the Board of Education for removal as recommended by the committee:

- Remove job description Policy # 2133 - Principal
- Remove job description Policy #2134 - Director of Finance and Operations
- Remove job description Policy #2135 - Director of Pupil Personnel Director
- Remove job description Policy #2136 - Director of Curriculum and Instruction

Vote: Unanimous

Motion: Made by Alan and seconded by Michelle to bring Policy 2130, Administration - Job Descriptions, as amended, to the Board of Education for first reading

Vote: Unanimous

New Business:

1. Policy 5141.21 Administering Medications

Motion: Alan moved and Michelle seconded to bring Policy 5141.21 Administering Medications, to the board, as amended, for a first reading.

Vote: Unanimous

2. Policy 5141.3 Health Assessments and Immunizations
No changes
3. Policy 6146.2 Instruction - Statewide Proficiency/Mastery Examinations
Tabled to the next meeting
4. Policy 3323 Business - Soliciting Prices

Motion: Michelle moved and Alan seconded to bring Policy 3323 Soliciting Prices to the board, as amended, for a first reading.

Vote: Unanimous

5. Summer Date - August 5 at 12:00 p.m.

Adjournment:

Motion: Made by Alan and seconded by Michelle to adjourn the meeting.

Meeting adjourned at 6:55 p.m.

Respectfully submitted,
Teresa DeBrito,
Curriculum Director