

Finance Committee

Minutes- Monday September 28, 2015 Finance Committee Meeting
PLACE: Shepaug MS/HS Resource Room

1. Meeting called to order 6:00 PM

Members present: COMMITTEE MEMBERS:

Valerie Andersen, Chair

Patricia Cosentino, Ed.D, Supt. Robert Giesen, Director of Finance

Absent: Michelle Gorra Anthony Amato

Present were Patricia Cosentino, Ed.D, Supt. Robert Giesen, Director of Finance

2. Chairman's Report

No Report

3. Acceptance of Minutes-(June 01, 2015) Approved

4. Comments from the Public - None

5. Review of Financial Report

a) Preliminary June 30, 2015- Unaudited

The preliminary unexpended balance from appropriations is \$26,036 or .1% of the approved budget.

The accounts, by object code, were reviewed and the overall budget and show the following:

100 series- Salaries are under budget as a result of staff replacements, lower replacement costs and Staffing changes made during the year in response to the declining enrollment. There were also unpaid medical leaves of absence with long term subs filling those vacancies at a lower salary.

200 series- Employee Benefits were under budget by \$214,316 with the majority coming from a more favorable medical insurance renewal after the budget was adopted as well as lower renewals as we continued to rollout HDHP instead of the higher cost PPO plans that were in place. This was partial offset by the higher cost in the early retirement plan offered by the district.

300 series- Purchased Professional & Technical Services This category of expense was over budget by \$140,083. The major expenses over budget resulted from account 330- Legal, Auditing & Professional Services of \$182,441. The district has incurred Project costs for professional services in an Agriscience Stem program which will be going to referendum over budget by \$183,340.

400 series- Purchased Property Services, tracked over budget by \$155,782. The largest of overage being Grounds Upkeep for the 7 year scheduled maintenance on the rubberized track.

500 series- Other Purchased services – This was over budget by \$175,018 with the upgrades of the Shepaug mall area for \$220,000 as approved by the Board.

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600 series-Supplies- this was under budget by \$268,494 as a result of savings from consortium bidding for supplies, software, electricity, heating oil, and diesel fuel.

700 series-Property & Program Improvements- Spending was over budget by \$305,585. Capital technology was over by \$47,536 from the purchase of additional whiteboards and extending the Chrome book initiative. Equipment –Educational was over by \$53,234 as a result of upgrades to the athletic department, art department, and elementary library furniture and deferred other purchases. Capital facilities which had been deferred were undertaken and added \$166,819 to the overage.

800/900 series-Dues & Fees / Debt Service accounts over budget by \$213,719 and was made up of the transfer to 1% capital reserve fund of \$216,180.

b) September 2, 2015 financial report

The report was reviewed and the expenditures are tracking to budget with 13.2% remaining at this time.

There were no major areas of concern at this time.

6. Status of the 1% capital reserve account

a) Report on the preliminary status as of June 30, 2015

The fund stands at an available balance of \$472,413.51 after the June 30th transfer. There are authorized but not yet completed projects totaling \$306,406.10 which are under completion but not yet finished.

7. Status of the Elementary Capital Reserve Account

a) Report on the preliminary status as of June 30, 2015

This fund has an unencumbered balance of \$150.83 and there are \$286,428.21 projects authorized but not yet completed.

8. Update on Status of the 2014/2015 Audit

The auditors have begun the 2014/2015 results and all confirmations are sent as well as actuarial reports are underway. It is expected that the audit will be completed in December.

9. Other Business-

a) Information was distributed from the Governor's office on the first Midterm Budget Adjustments taking place. Although they do not impact education funding at this point. There may be further corrections and that we need to follow these developments.

10. Public Comment- None

11. Adjournment to Board of Education meeting (6:40PM)

Valerie Andersen, Chair