

**Finance Committee**

**Minutes-** Monday September 08, 2014 Finance Committee Meeting

**TIME:** 6:00 P.M

**PLACE:** Shepaug MS/HS Resource Room

**1. Meeting called to order 6:13 PM**

**Members present:** COMMITTEE MEMBERS:

Michelle Gorra

Absent: Valerie Andersen, Chair Kelly Lott

**Present were** Patricia Cosentino, Ed.D, Supt. Robert Giesen, Director of Finance

**2. Chairman's Report**

No Report

**3. Acceptance of Minutes-(June 02, 2014) Approved**

**4. Comments from the Public - None**

**5. Review of Financial Report**

**a) Preliminary June 30, 2014- Unaudited**

The preliminary unexpended balance from appropriations is \$70,500 or .3% of the approved budget.

The accounts, by object code, were reviewed and the overall budget and show the following:

**100 series- Salaries** are under budget as a result of early salary replacements due to Staffing changes made during the year in response to the declining enrollment as well as the merging of both Middle and High School staff.

**200 series- Employee Benefits** were under budget by \$191,506 with the majority coming from a more favorable medical insurance renewal after the budget was adopted; this was \$222,677 of the total, while the full funding of the classified pension and the higher unemployment expenses of \$63,292 being over budget.

**300 series- Purchased Professional & Technical Services** This category of expense was over budget by \$313,247. The major expenses over budget resulted from account 330- Legal, Auditing & Professional Services of \$213,918, Legal services \$39,250 and project costs of \$173,244 as well as the higher than budgeted for 323—Pupil Services of \$76,787

**400 series- Purchased Property Services**, tracked over budget by \$176,021. The largest of overage being security upgrades that totaled \$228,497 which was over budget by \$164,497. A grant should be received in 2014-15 to offset some of the costs.

**500 series- Other Purchased services** – This was under budget by \$99,427 and accounts that tracked below budget that contributed to this was special education tuition by \$48,758 and transportation of \$18,137.

Approved 10-6-2014

**600 series-Supplies-** this was under budget by \$228,601 as a result of savings from consortium bidding for software, electricity, heating oil, and diesel fuel and educational / office supplies.

**700 series-Property & Program Improvements-** Spending was over budget by \$268,141. Capital technology was over by \$95,058 from the purchase of whiteboards and extending the Chrome book initiative to the third grade. Equipment –Educational was over by \$161,811 as a result of upgrades to the music department, art department, elementary library furniture and deferred other purchases.

**800/900 series-Dues & Fees / Debt Service** accounts over budget by \$225,920 and was made up of the transfer to 1% capital reserve fund of \$216,609.

**b) August 31, 2014 financial report**

The report was reviewed and the expenditures are tracking to budget with 10.1% remaining at this time.

**6. Status of the 1% capital reserve account**

a) Report on the preliminary status as of June 30, 2014

The fund stands at an available balance of \$501,948 after the June 30<sup>th</sup> transfer. There are authorized but not yet completed projects totaling \$140,326 which are under completion but not yet finished.

**7. Status of the Elementary Capital Reserve Account**

a) Report on the preliminary status as of June 30, 2014

This fund has an unencumbered balance of \$233,601 and there are \$190,226 projects authorized.

**8. Update on Status of the 2013/2014 Audit**

The auditors have begun the 2013/2014 results and all confirmations are sent as well as actuarial reports are underway. It is expected that the audit will be completed in December.

**9. Other Business-**

a) Fixed price for 2014/15 Heating oil - - \$3.1549 fixed price

b) Fixed price for 2014/15 Diesel Fuel - \$3.2129 fixed price

c) Carrier change for student accident insurance and savings - \$3,590

d) Flood insurance renewal – WPS for 2014/15 – Increased by 24.94% and is over budget by \$3,074.

**10. Public Comment- None**

**11. Adjournment to Board of Education meeting (6:40PM)**