

## Regional School District 12

### Board of Education

#### Facilities Committee Meeting Minutes

**Date:** Monday, March 21, 2016

**Place:** Shepaug Valley School, Washington Depot, CT

**Facility Committee Members Present:** Gregory Cava, Chairman; Rebecca Devine; Jennifer; Pote; Peter Tagley; Ms. Worobel was absent.

**Staff Members Present:** Patricia Cosentino, Ed.D., Superintendent; Donald O'Leary, Director of Facilities

#### **Call to Order**

Mr. Cava called the meeting to order at 6:05 PM.

#### **Approval of minutes**

1. Motion to approve the minutes of November 16, 2015 by Mr. Tagley, second by Ms. Pote, 3 in favor (Cava, Pote & Tagley), 0 opposed, 1 abstaining (Devine).
2. Motion to approve minutes of February 22, 2016 by Devine, second by Pote, 4 in favor (Cava, Devine, Pote, & Tagley) 0 against, 0 abstaining.

**AgSTEM Project Discussion** Mr. Cava provided a brief summary of the status of the project. The plans have been put in final order so they will be of sufficient detail to obtain input of our education professionals, teachers, and Advisory Committee Members. Ms. Cosentino explained the issue related to the letters each town must provide which is in process of being completed. Mr. Cava discussed the process and the need for educational enhancements to go to the Advisory Committee to obtain approval and then to the Building Committee if they require adjustment to the facilities. No one should contact the architect directly. If additional design is required, the Building Committee Chairman will communicate that to the ARchitect and Construction Manager as required. The final decision on any matter requiring facilities will be by the Building Committee. A proposal was made for a test kitchen to permit butchery and other food preparation research and development. In addition, the Athletic Director requested some changes to the facilities as originally planned and this resulted in offsetting costs which permitted the additional two tennis courts requested in order to have sufficient facilities to permit simultaneous Varsity and JV play. This issue will come before the building committee at its meeting of March 22 for a final decision.

#### **2016 – 2017 Budget Discussion**

Mr. O'LEary confirmed the Chairman's statement of the rationale for the diminished level of new renovations at Shepaug for 2016-2017 and discussed the improvements required in the front landscaping and his desire to coordinate that with the AgSTEM sitework so as not to install something that would later need to be replaced. Dr. Cosentino discussed the teacher work area and in the event some of that work is moved to the capital fund, to keep expenditures flat by adding additional work on the project list because so much work will have to be done prior to the opening of the AgSTEM addition.

**Living Wall Project Update**

We took delivery today of the wall components. The plants will be delivered and the wall installation commenced and completed on Wednesday March 23.

**Adjournment**

There being nothing further to come before the meeting, it was adjourned by consent at 6:45 PM.