

## Regional School District 12

### Board of Education

#### Facility Committee Meeting Minutes

Date: Monday, June 15, 2015

Place: Shepaug Valley School Library, Washington, CT

**Committee Members Present:** Gregory Cava, Chairman, Tony Bedini, Susan Stumpf, Peter Tagley, Jennifer Pote (at 6:10)

**Staff Present:** Patricia Cosentino, Ed.D., Superintendent, Robert Giesen, Director of Finance and Operations, Donald O'Leary, Director of Facilities

The meeting was called to order by Mr. Cava at 6:03 PM.

#### **Approval of Minutes.**

MOTION to adopt the minutes of the May 18, 2015 meeting of the Facilities Committee made by Mr. Bedini, seconded by Mr. Tagley, unanimously approved.

**Ed'n Specs. for SVRA STEM Academy.** Mr. Cava turned the meeting over to Mr. O'Leary who led a discussion of the proposed Ed Specs for Shepaug Valley Regional Agriscience STEM Academy.

MOTION to approve and forward to the full Board of education the proposed education specifications for the Shepaug Valley Regional Agriscience and STEM Academy as presented to the Committee, a copy of which is spread upon the minutes of this meeting. Made by Mr. Bedini, seconded Ms. Stumpf, and approved unanimously.

**Review of Capital Projects.** Mr. Cava turned the meeting over to Mr. O'Leary who led a discussion of the status of 2014-2015 and 2015-2016 capital projects. Mr. O'Leary indicated that several of the items on the current list have already been completed, and some will need to be changed because of more recent developments since the list was prepared. Improvements to the mall at Shepaug Valley School will commence in July which will include carpeting in school colors, and several gathering areas with furnishings, and the creation of a Shepaug theme. He will be working on an amended list. In addition, Mr. O'Leary advised the Committee that the requirements of Policy 3323 which provides that purchases in excess of \$6,000 require three quotes was becoming burdensome in that with respect to building projects, \$6,000 has become a small item and each request for bids requires the creation of a scope of work and in the end, it is difficult to obtain the required number of quotes thus delaying projects without providing the savings the existing threshold was designed to promote. Mr. Cava will prepare a proposed revised policy and forward it to the Policy Committee with a request for a change in the policy to increase the thresholds in Policy 3323 as follows: A. Purchases for less than \$15,000; B. Purchases in excess of \$15,000 but less than \$35,000, and C. Purchases for \$35,000 and above.

Mr. Cava noted the splendid appearance of the grounds for graduation on June 13 and asked Mr. O'Leary to thank his crew for the extra special effort evident to everyone in attendance.

The meeting was adjourned at 6:48 PM by consent and without objection.