

Shepaug Building Committee
Minutes of Meeting
May 31, 2016

1. *Call to Order*

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on May 31, 2016 at 6:02 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Rebecca Devine, Robert Horrigan, John Kuck, Alex McNaughton. Sydney Worobel was absent.

Administration: Patricia Cosentino, Superintendent, Donald O’Leary, Facilities Manager, Robert Giesen, Director of Finance and Operations

Others Present: Charles Boos, Luke McCoy. Jennifer Mangiagli, Kaestle Boos Associates, Ken Biegna, O & G Industries

2. *Adoption of Minutes:*

May 10, 2016
minutes passed with amendment

3. *Discuss AgSTEM project*

a. Project Status:

Greg Cava explained how he had just returned from the Prep meeting in Hartford, where there was discussion on the status of our VoAg STEM project. Also attending that meeting were Dr. Cosentino, Robert Giesen and Don O’Leary. It was reported that we have met all the State requirements. Mr. Cava stated that it would not be necessary to spend money to bring the project to "Shovel Ready". Noted was any monies spent, would be that which had already been budgeted for the project thus far. The Bill is being discussed at state level and that June 14, 2016, 1:00 PM, will be the next meeting with the state to review population issues and other concerns. At that meeting, the Deputy Commissioner and the Financial Officer for the State will be in attendance. Discussion continued including questions on funding and reimbursement. Being “Shovel Ready” was also discussed. Reference had been made to Rep. O’Neill’s presentation at the May 23, 2016 BOE meeting. Mr. Cava continued to report on the meeting he had attended. Mr. Cava mentioned that the motion he had asked to be put on the May 23, 2016 BOE agenda, (which was discussed at the previous Building Committee Mtg.) had

been tabled due to the State decision to delay the funding vote for the VoAg STEM project.

- b. Design information, shared information (Agriscience Advisory) and meeting requests

Mr. Cava reminded members of the committee that at the previous meeting, Kim Gallo had planned on setting up meetings with people of subcommittees. Since the funding was put on delay, those meetings had been canceled, thus there is no input from those groups for tonight's meeting. After tonight's meeting, Mr. Cava asked Dr. Cosentino to set up the meetings with the subcommittees so that information can be gathered and the final plans can be made ready for presentation. Dr. Cosentino said she would contact Mrs. Gallo to begin meeting with those committees. There was discussion on the scope of plans and the different phases which would include regulations and testing. Mr. Cava asked that he be made aware when the RFB's and RFQ's go out. It was confirmed that there will not be any more cost to the project other than what has already been committed and budgeted.

- c. Review of Drawings:

Luke McCoy, Kaestle Boos presented adjustments made to the property with a Power Point. These adjustments were made based on comments from the May 23 meeting. Adjustments shown were made to the bus drop off area, parent drop off, service road, parking spaces for trailers, the emergency access road, the large storage building and the equine area. Discussion.

Jennifer Mangiagli, Kaestle Boos, corresponded her presentation with a continuation of the Power Point. Ms. Mangiagli stated that she still needs information from the different sub-committees and that the 3D image shown is not a final appearance. Discussion followed including questions on building material type, material cost, and measurements of buildings and asphalt areas.

- d. Present on-site activities:

Mr. Cava asked Don O'Leary on the status of the Wetlands Flagging and Survey and on the Geo Tech Study. Mr. O'Leary stated that both had been done, that he has not received the survey map yet and that he is awaiting the results of the Geo Tech testing.

- e. Funds expenditures:

Dr. Cosentino stated that she has the \$100,000.00 bill from Kaestles Boos which had just arrived. Dr. Cosentino said it will be passed on to Bob Giesen

for review before payment. Mr. Cava asked that the bill and any forth coming bills, come to the Building Committee prior to going to the BOE.

f. Upcoming decisions

There was discussion in regards to the Commissioning Agent. Mr. O'Leary stated that he had three envelopes to open. It was suggested that at this point in time, to hold off on the hiring of the Commissioning Agent. Mr. Boos reminded the committee that if the project gets started up again, the Commissioning Agent is an important factor and that the State requires you to have one as part of the design process.

4. *Misc.*

John Kuck asked if the question he had previously asked pertaining to the aggregate figure of \$20,000.00 to O&G had been resolved. Mr. Cava stated that he had spoken with legal counsel and were negotiating the proper wordage. Mr. Cava asked Mr. Giesen to send him a copy of the final document so that he could review the document to be sure the language had been fixed.

5. *Adjournment:*

There being no further business to comer before the meeting, it was adjourned by consent at 7:30 PM.

Next meeting: June 14, 2016

Upcoming meetings are yet to be determined.