

Shepaug Building Committee

Minutes of Meeting

May 10, 2016

Call to Order

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on May 10, 2016 at 6:10 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Rebecca Devine, Robert Horrigan, John Kuck, Alex McNaughton. (Sydney Worobel, absent)

Administration: Patricia Cosentino, Superintendent, (6:50 PM) Don O'Leary, Facilities Manager, Robert Giesen, Director of Finance and Operations, Kim Gallo, Principal SVS.

Others Present: Charles Boos, Luke McCoy, and Jennifer Mangiagli of Kaestle Boos Associates, Ken Biega, O & G Industries, the Proposed Construction Manager.

Members of the Agriscience Advisory Committee were also present.

Approval of Minutes:

Motion made to adopt the Minutes of April 12, 2016 by, Rebecca Devine, seconded by Robert Horrigan. It was noted that in the listing of committee members present, the "J", needed to be deleted. Minutes were approved by a vote of 4-0-1. John Kuck abstained stating that he was not present at the April 12, 2016 meeting.

Review Plans with Agriscience Advisory Committee

Luke McCoy, Kaestle Boos, began the meeting with a Power Point presentation which was a review of the site plan. There were concerns and questions as to changes in the bus drop off area. More discussion would follow after the presentation. Changes in the service road were also noted. This change was due to the need for access by maintenance vehicles, emergency vehicles

and other large vehicles. There was a question asked as to whether there would be an entry change for visitors into the building, Entry will remain at the current front entrance,

Jennifer Mangiagli, Kaestle Boos, reviewed the proposed addition for the Ag-Science building. Committee members were able to follow the PowerPoint presentation with copies of the plan that had been previously distributed. Discussion followed with much of the focus on the dimensions of the Equine Facility.

Key points noted in discussion were the hay storage area, the amount of hay needed, equine arena dimensions, trailer turn around area, types of storage needed, food service layout, Aqua Science area, *rough plumbing for program enhancements*, plant sales area, outside landscaping, bus drop off, front parking area, building security, contact with the local Fire Marshall and contact with the local Inlands/Wetlands Commissions.

Ms. Mangiagli had asked if the sub groups could meet and return information back to her as to the sizing and needs for the different program areas. Bill Davenport of the Advisory Committee said that he would meet with the other groups, obtain the information needed and get that information to Ms. Mangiagli for her planning.

7:55 members of the Advisory Committee left.

Discussion on the Agriscience Project:

Ken Biega, of O & G Construction started his presentation with a hand out listing the Milestone Schedule. Mr. Biega reviewed this information and discussion followed. There was discussion on how to reach out for more bids, building permits, the Environmental Consultant, the Hazmat Team, Testing Agency, deadlines, bidding, contracts and focus meetings. Mr. Biega stated that the next meeting in Hartford is scheduled for May 24. There was a brief discussion as to the impact construction would have on students during the school day. Having a meeting with the Land Use Commission was also mentioned, Mr. O'leary stated he would be meeting with the town to start the process. There was also conversation in regards to the municipal boundaries and getting approval from the towns of Roxbury and Washington, wetlands area and also surveying. It was also asked that information gathered by all subgroups could be made ready by June 1.

Rebecca Devine asked if we were all set with bonding and Mr. Giesen stated that everything is set.

Fund Expenditures:

Mr. Cava mentioned that he would like to draft a resolution and bring it to the Board of Education at the May 23, 2016 meeting, giving authority to the Building Committee to act on upcoming expenditures and approvals. The thought is to have the Building Committee be able to make decisions without having to bring every change and expense to the BOE, thus helping to keep to the timeline. This would enable the Building Committee to approve plans, approve designs, approve change orders and approve payments.

The actual review and signing of payments would stay within the Finance Committee and Mr. Giesen, Director of Finance.

MOTION: made by Rebecca Devine, seconded by Alex McNaughton to approve sending the request for payment of \$75,000, from Kaestle Boos Assc. which is the second scheduled payment, to The Board of Education at the May 23, 2016 meeting for approval.

Discussion followed. The schedule of payments was made available to members who had not previously received a copy. It was asked that Debby Bliven also be given a copy of this schedule.

VOTE: unanimous

Motion passed 5-0

Before adjourning Mr. Cava gave everyone in attendance the opportunity to speak or ask questions. The question was asked in regards to the signing of the Building Contract with O & G. Mr. Cava stated that the contract had been signed by Mr. Hirschfield, Chairman of the Board of Education, this evening but the Board still needs to put its seal on it. There was discussion as to whether language changes had been made to the contract based on discussion from the previous Building Committee meeting. Mr. Cava said that he would look into the matter and review the contract.

Mr. Cava also mentioned that there will be notification sent out once he has heard on the decision from the State in regards to the Shepaug AgScience STEM Academy

Adjournment:

There being no further business to come before the meeting, it was adjourned by consent at 8:40 PM.

Next meeting: May 31, 2016 at 6 PM.