

SHEPAUG BUILDING COMMITTEE

MINUTES OF MEETING

April 12, 2016 at the Shepaug Valley School

1. *Call to Order.*

Mr. Gregory J. Cava, Chairman of the Shepaug Building Committee called the meeting order on March 22, 2016 at 6:00 PM.

Present were the following:

Committee: Gregory J. Cava, Chairman, Rebecca Devine, Robert Horrigan, Jand Alex McNaughton. John Kuck and Sydney Woreobel were absent.

Administration: Robert Giesen, Finance Director, Donald O'Leary, Facilities Manager, and Kim Gallo, SVS Principal.

Others Present: Charles Boos of Kaestle Boos Associates, Inc., project architects, Ken Biega of O&G Industries, the proposed Construction Manager,

2. *Adoption of Minutes.*

Motion made to adopt the Minutes of March 22, 2016 by Ms. Devine, Seconded by Mr. Horrigan, and approved by a vote of 3 in favor (Cava, Devine, and Horrigan) 0 opposed and 1 abstaining (McNaughton).

3. *Status of CM Contract*

Mr. Cava updated the Committee on the status of the contract for the Construction Manager in that what is hoped will be the final version of the contract and exhibits are being reviewed by counsel. There is still an outstanding issue related to the builder's risk insurance and subordinations. Mr. Cava will check with counsel as to who the proper party is to sign the agreements for the Region.

4. *Discussion of the AgSTEM Project*

a. Mr. Boos advised the Committee that there was a very productive meeting of the Steering Committee which broke into groups to review in detail and comment on the plans. It is anticipated that there will be further review at the Building Committee meeting of April 26 by groups of persons organized by program element.

b. Mr. Giesen described the financing process commencing with the first significant expenditures in 2017 for construction. It is anticipated that the Region will initially borrow the necessary funds on one-year bond anticipation notes until the bonds are issued after completion of the project and finalization as to the amount to be borrowed long term.

c. Mr. Giesen presented the first invoice from Kaestle Boos Associates for \$25,000.

Motion to approve the expenditure of \$25,000.00 pursuant to the written invoice a copy of which is spread upon these minutes made by Ms. Devine, seconded by Mr. Horrigan and unanimously approved.

d. Mr. Boos presented detailed drawings for review by the Committee and provided explanations of each drawing.

5. Adjournment.

There being no further business to come before the meeting, it was adjourned by consent at 7:55 PM.