

Shepaug Building Committee  
Minutes of Meeting  
December 4, 2017

1. *Call to Order*

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on Monday, December 4, 2017 at 5:33 PM in Room A3.

Present were the following:

Committee: Gregory Cava, Chairman, Valerie Andersen, Robert Horrigan, John Kuck, Alex McNaughton  
Jay Hubelbank was welcomed as a new member to the committee.

Administration: Patricia Concentino, Ed.D., Superintendent, Teresa DeBrito, Director of Curriculum, Robert Giesen, Director of Finance and Operations, Kim Gallo, Shepaug Principal  
Donald O'Leary, Facilities Manager

Others Present: Charles Boos, Jennifer Mangiagli, Kaestle Boos Assc.  
Luke McCoy, Kaestle Boos Assc.  
Lorel Purcell, O & G Industries  
John Buonaiuto, Peter Tagley, BOE

2. *Adoption of Minutes:* November 20, 2017

**MOTION:** made by Alex McNaughton, seconded by John Kuck to adopt the November 20, 2017 minutes.

**VOTE:** in favor: Greg Cava, John Kuck, Alex McNaughton  
abstained – Valerie Andersen, Rob Horrigan. (not present at the November 20, 2017 mtg.)

motion passes 3-0-2

3. *Discuss Agri-Science Project*

A. *Project Status:*

Chairman Cava stated that the State had received the Grant and there is now a binding agreement. Mr. Cava also spoke on approaching the BOE this evening to ask for authority for future expenses.

*B. Pending Payments:*

Discussion on the FSM invoices.

**MOTION:** made by Alex McNaughton, seconded by John Kuck to approve payment to FSM in the amount of \$3650.00 subject to BOE approval.

**VOTE:** unanimous

motion passes

Discussion on the Septic and Traffic Studies. It was noted that the Septic and Traffic Reports are not yet ready. Discussion on the contact amendment pertaining to Kaestle Boos Assc.. Bob Giesen offered clarification regarding the process to which the Bldg. Committee/BOE approve contracts.

*4. Architectural – KBA*

A handout was distributed by Jennifer Mangiagli, KBA and reviewed. Jennifer reported on information she had received pertaining to the Equipment/Construction Grants by the State as did Dr. Cosentino. There was discussion as to adding equipment, since there is no deadline set, such as a generator to the Grant. It had been asked that contact be made with the State to confirm which Grant added equipment should be placed on. Discussion on form(s) submittal

Discussion on temporary classroom locations and relocation costs.

Jennifer spoke regarding signed documents that the State will need. Design Development documents will be needed. Signatures needed would be from town officials. Luke McCoy, KBA reported on permitting schedules and approvals.

*5. Construction Manager – O&G*

Lorel Purcell, O&G, distributed a revised Preconstruction Schedule dated Dec. 4, 2017. Dates had been reviewed and where needed, dates had been confirmed with KBA. Also reviewed was a Classroom Relocation Matrix dated December 1, 2017. Amended contract approval with KBA had been discussed.

**MOTION:** made by Valerie Andersen, seconded by Rob Horrigan contingent on receipt of approval for expenditures from the Board of Education to approve and moving forward, the remainder of the Septic Study for the price set forth in the night's meeting agenda for \$39,252.00 and to execute an amendment to the Kaestle Boos contract as determined and required.

Discussion.

**VOTE:** unanimous

6. *Misc*

Thoughts on upcoming dates. It was decided that the next two meetings in January would be every two weeks, at 5:00 PM.

7. *Adjournment*

There being no further business, the meeting was adjourned by consent at 7:05 PM.

*SH/December 2017*

