

Shepaug Building Committee  
Minutes of Meeting  
July 18, 2017

1. *Call to Order*

In the absence of Greg Cava, D. Cosentino, Superintendent, called the Shepaug Building Committee to order on July 18, 2017 at 6:05 PM.

New committee member, Valerie Andersen was welcomed.

Present were the following:

Committee: Valerie Andersen, Gregory Cava (6:06) Robert Horrigan, John Kuck, Tim Laughlin (6:10), Alex McNaughton

Absent: Julie Stuart

Administration: Patricia Cosentino, Superintendent, Robert Giesen, Director of Finance and Operations, Donald O'Leary, Facilities Manager

Others Present: Charles Boos, Kaestle Boos Associates  
Jennifer Mangiagli, Kaestle Boos Associates  
Brian Holmes, O & G Industries

2. *Adoption of Minutes:*

June 26, 2017

**MOTION:** made by Alex McNaughton, seconded by Robert Horrigan to accept the minutes dated June 26, 2017 with the correction to the spelling of "abstain".

**VOTE:** in favor: Greg Cava, Robert Horrigan, Tim Laughlin, Alex McNaughton

abstained: John Kuck, Valerie Andersen. (both were not present at the June 26 meeting)

3. *Discuss AgSTEM project*

a. Septic System:

Mr. Cava questioned the enclosed bill in the amount of \$2250.00. Mr. O'Leary explained that was the invoice for Call Before You Dig, which was a necessary step to be taken. Mr. O'Leary stated that on July 26 there will be a meeting at 10 AM, at Shepaug to meet with engineers regarding the septic permit. This is requested by the CT Dept. of Public Health.

b. AgSTEM Consultant:

Jennifer Mangiagli spoke on the meeting Thursday, July 13 with Suzanne Green, Kim Gallo, Karen Fildes and Lori Ferreira regarding curriculum. It needs to be decided what is going to be taught as to know what requirements will be needed in the classrooms. To consider in the State Standards pertaining to curriculum - hand tools or power tools, machine equipment? It had been mentioned that CT State Standards are being taken into account and Frameworks are being looked into. Chairman Cava requested that Teresa DeBrito, Director of Curriculum and Lori Ferreira, Associate Principal attend the upcoming meeting with a presentation.

There was discussion as to whether the Advisory Board be included at the different presentations and also asked, who is on the Board? Dr. Cosentino shared names such as Laura Miller, Chairperson, Michael Gorra, Karen Fildes and Tim Conway as just a few of the members. It was also mentioned that contact with the Advisory Board is ongoing. Noted was a future meeting on August 1 with T2.

c. DAS Mtg Summary and Schematic Design:

Jennifer Mangiagli reported that everything seems to be on track, within budget and on target. Jennifer had handed out a copy of the Architect's Report which outlined past and future meetings and a copy of the agenda from the meeting with T2. Attention was brought to issues discussed at the July 12 State Schematic Design Review Meeting such as the sprinkler system, meeting ADA requirements and re-roofing. There was also a summary of the DAS meeting prepared by Mr. O'Leary included with the packet.

d. Hazardous Review:

Mr. O'Leary reported that the work has been completed and is awaiting the report. Mr. O'Leary stated that once the specs are written a schedule will also be made and then can go out to bid. Also mentioned was that a letter must be received from the state before work can go out for bid.

e. Commissioning Agent:

Mr. O'Leary reported that 7 envelopes had been received but have not yet

been opened. Mr. O'Leary questioned if there should be a subcommittee to review the bids. Mr. Cava stated he would contact Dr. Cosentino and appoint the subcommittee. It had been suggested that 4 people be on the committee.

f. Architect Schedule:

It was said that meetings with the Town of Washington were ready to be scheduled. Clarification needs to be made on the part of the Town of Washington as to who Kaestle Boos needs to meet with. Whether it is a meeting with the Selectmen or with Inlands/Wetlands Commission.

Mr. Cava had asked to see the specifics of what Bond Council is looking for.

g. Architect Report:

The report had been referenced throughout the meeting. Codes and Standards had been discussed as far as what was within code in the past and what codes have currently changed and will need to be addressed.

h. Pending Payments:

The bill from AcuMark Utility Locating, LLC in the amount of \$2250.00 was discussed. This work needed to be done prior to the Construction Document Phase and had been done in conjunction with the site survey. The data from this work will be developed into a report.

**MOTION:** made by Valerie Andersen, seconded by Rob Horrigan to approve the payment to AcuMark Utility Locating, LLC in the amount of \$2250.00 for site work. Invoices 20170629A and 20170706A dated July 7, 2017.

**Vote:** unanimous (motion passes)

Dr. Cosentino reminded the committee that the meetings shown on the schedule with Monday meetings, beginning at 5:30 would be prior to that evening's Board of Education meeting.

Valerie Andersen questioned if the Town of Roxbury would need to be approached also as far as Inland/Wetlands since the Shepaug campus is shared by two towns? Rob Horrigan, who is also on the Roxbury Commission stated that in the past Washington would bring matters such as this to Roxbury to determine if anything was needed on Roxbury's part. Jennifer commented that she would look into this.

There being no further business, the meeting was adjourned by consent at 7:18 PM.