

Shepaug Building Committee
Minutes of Meeting
May 7, 2018

1. *Call to Order*

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on Monday, May 7, 2018 at 4:00 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Valerie Andersen, Tony Bedini. Jay Hubelbank, John Kuck (4:09), Alex McNaughton

Administration: Teresa DeBrito, Director of Curriculum, Robert Giesen, Director of Finance and Operations, Kim Gallo, Shepaug Principal Donald O'Leary, Facilities Manager

Others Present: Charles Boos, Jennifer Mangiagli, Kaestle Boos Associates
Lorel Purcell, Mark Jeffko, David Longo, Lee Donaldson, O & G
John Buonaiuto, BOE

2. *Adoption of Minutes: April 23, 2018*

MOTION: made by Jay Hubelbank, seconded by Valerie Andersen to adopt the minutes of April 23, 2018

VOTE: unanimous

On a separate note, Valerie Andersen acknowledged the most resent mailing in regards to the article submitted by Kim Gallo.

3. *Construction Manager:*

Chairman Cava began speaking with reference to the enclosed Project Cost Summary and the VE & Scope Reconciliation documents. Lorel Purcell, O&G, introduced David Longo, Senior Estimator and Lee Donaldson, Phase 1 Project Manager.

The referenced documents were reviewed with the evening's discussion focused on those documents. Lorel gave a quick summary as to the two previous meetings and how the items on the lists had been placed there. Jennifer handed out copies of visuals for VE items that would be discussed. Brendan White, O&G, offered additional information to the visuals.

Each line item on the VE & Scope Reconciliation Summary had been reviewed and discussed. Decisions were made to swap items from one column to another, and also dollar amounts had been questioned. It was in agreement that continued discussion and decisions would be carried to the May 14 meeting. Mr. Cava had asked committee members to review the list and conversation from the evening, and if anyone had ideas or comments to please email him.

4. Discuss Agri-Science Project

A. *Low Voltage Analysis* – Mr. O’Leary stated that he is awaiting the new information.

5. Pending Payments were deferred to the May 14, 2018 meeting.

6. Misc

It was agreed to start the May 14 meeting at 4:00pm.

7. Adjournment

There being no further business, the meeting was adjourned by consent at 6:45 PM.

Next meeting: May 14, 2018 4:00, Room A3