

Shepaug Building Committee
Minutes of Meeting
October 3, 2016

1. *Call to Order*

Mr. Gregory Cava, Chairman of the Shepaug Building Committee called the meeting to order on Monday, October 3, 2016 at 6:02 PM.

Present were the following:

Committee: Gregory Cava, Chairman, Rebecca Devine, Robert Horrigan,
John Kuck, Alex McNaughton

Administration: Patricia Cosentino, Superintendent,
Donald O'Leary, Facilities Manager,

Others Present: Charles Boos, Kaestle Boos,
Ken Biegna, O & G Industries

2. *Approval of Minutes:*

Motion made to adopt the Minutes of June 14, 2016 by, Alex McNaughton, seconded by John Kuck. Minutes were approved by a vote of 3-0-1. Rob Horrigan abstained stating that he was not present at the June 14, 2016 meeting.

3. *Engagement of Kaestle Boos for Additional Work:*

Discussion began with information and concerns that had been stated in a letter sent by Ellen Cohn, Deputy Commissioner to Dr. Cosentino. (copies were handed out). In the letter from the State, it was noted that the State was questioning enrollment numbers. It was suggested in this letter, that the current facility might better be used if instead of building all new, to try and renovate the existing building. Discussion followed between the Building Committee members, Administration, Chuck Boos and Ken Biegna. Different renovation options within the building were discussed. It was felt that using classrooms along the front exterior wall, north and east end including the graphics area, up to the art area, would be the best accommodating and most efficient. To help with the discussion and to try to give a visual, a blueprint was made available and possible changes were noted. Discussion on other areas of the project followed which included an entrance, selling area, outside buildings, fields, parent drop off area, and parking. It was made mention that no change in curriculum would have to be made due to the reconfiguration.

The Science Lab renovation was questioned as to what affect this might have on that project. It was answered that it would be possible a cut back to this renovation project would have to be made. Discussion and clarification followed.

Mr. Cava had asked Mr. Boos of Kaestle Boos if it would be possible to have a conceptual design, with revisions, ready to bring to the next meeting, ,October 17, 2016, at 5:30 PM for a presentation. Mr. Boos stated that it would be possible and that he would be able to send an electronic copy to the Building Committee members on Friday, October 14, for review prior to the October 17 meeting. Mr. Cava stated that the BOE had authorized the Building Committee to spend up to \$30,000.00 but a motion would need to be made to authorize the expenditure of \$10,000.00 on a conceptual plan which would show the new scope to the existing building. Dr. Cosentino stated that the official word by the State is that we are resizing and once the building is resized and the committee is given a new cost, then the business plan can be revisited.

MOTION: made by Rebecca Devine, seconded by Rob Horrigan, to ask Chuck Boos of Kaestle Boos Associates, to identify the space within the old plan that can be absorbed into the current facility and reconfigure the space adjacent that has to remain outside of it and to produce a conceptual site plan. Discussion. It was noted that square footage would also be included on the plan.

VOTE: unanimous

MOTION: made by Rebecca Devine, seconded by John Kuck, to authorize the expenditure of \$10,000.00 to Kaestle Boos to present an updated conceptual site plan with the new concepts as discussed.

VOTE: unanimous

Mr. Boos asked if he could meet with Dr. Cosentino and Kim Gallo, to discuss site plan revisions. The request was granted and a date and time for that meeting would be set.

Should the question arise, why wasn't this done originally? It was agreed that the response would be that the original plans were made based on visits to other schools and wanting a presence of the Ag buildings as standalone buildings. After communication with the State, that the project is being re-evaluated, resizing is being looked into, changes are being made and that this is a step to saving the region money.

4. Adjournment:

There being no further business to come before the committee, the motion to adjourn was made by Rob Horrigan and seconded by John Kuck to adjourn at 7:00 PM.

Vote to adjourn was unanimous.