

Shepaug Building Committee  
Central Office Curriculum Conference Room  
Minutes of Meeting  
February 17, 2017

1. *Call to Order*

Gregory Cava, Chairman of the Shepaug Building Committee, called the meeting to order on Friday, February 17, 2017 at 10:41 AM.

Present were the following:

Committee: Gregory Cava, Robert Horrigan, Alex McNaughton,  
Absent: Rebecca Devine, John Kuck

Administration: Robert Giesen, Finance Director  
Donald O'Leary, Facilities Manager  
Kim Gallo, Shepaug Valley School

Others Present: Charles Boos, Kaestle Boos Associates  
Ken Biega, O & G Industries

In the audience: Tim Laughlin, Washington

2. *Approval of Minutes:*

February 6, 2017

**Motion:** made by Robert Horrigan, seconded by Alex McNaughton to accept the minutes dated February 6, 2017

**Vote: in favor:** Robert Horrigan, Alex McNaughton

**abstain:** Gregory Cava, who was not present at the February 6, meeting.

**motion passed:** 2-0-1

3. Chairman Cava stated that at present, there were no bills or estimates that needed approval. Discussion followed with those present pertaining to steps that need to be taken to advance into a shovel ready state, which the State refers to as Construction Documents. A recent visit that had taken place earlier in the week with Commissioner Curry and Mr. Kostas, DAS, had been

summarized with remarks on that meeting by Don O’Leary and Kim Gallo. Mr. O’Leary shared remarks made by Mr. Kostas. It was noted that there is importance to being present at the State Education Committee Meetings. Mrs. Gallo shared that AgriScience Day on the Hill is March 22 and she is planning to attend. Mr. Cava proposed that the Building Committee authorize \$114,800.00 to advance to the Schematic Design phase by Kaestle Boos and O & G Industries which will enable them to move forward.

**MOTION:** made by Robert Horrigan, seconded by Alex McNaughton to accept the proposal that the Building Committee authorize \$114,800.00 to advance to the Schematic Design phase by Kaestle Boos and O & G Industries which will enable the project to move forward.

**VOTE:** unanimous

It was stated that Region 12 Administration needs to stay in contact with Mr. Kostas, DAS, to be sure the State is aware that Region 12 is working with them. It had been requested by Mr. Cava that the Building Committee meet twice a month and a schedule would be forth coming.

5. *Adjournment:*

**Motion** made by Robert Horrigan and seconded by Alex McNaughton that there being no further business to come before the committee, to adjourn at 11:40 A.M.

**Vote:** unanimous